E-COMMERCE APPLICATIONS DEVELOPMENT
WEEKLY REPORT
04/28/00 - 05/04/00

Channel	INITIATIVE	CODE	STATUS	DATES	POC

Schools	Common Origination and Disbursement IPT	**GREEN**	• Work continues as scheduled below:
			
			      Develop 'To be" Conceptual Design
			        (Waiting for Final to be Delivered)
			      Review COTS - complete
			      Develop Business Case – in comment
			      Decision for Moving Forward – in process
				TBD	Hill

	Schools Portal	**GREEN**	• Participated with the Schools Channel in their requirements meetings on April 24 and 25. Preliminary requirements were discussed with Exolve on Wednesday, April 26. The Schools Channel submitted their official requirement package on Friday, April 28.	Ongoing	
			• The School Portal Team met with the Security Team to discuss the issue of single sign on and how it can be applied to the Portal. The Security Team was in agreement with possible alternatives proposed by Exovle. Currently, the Portal Security solutions are being finalized for presentation and review with Kay Jacks and Helene Epstein during the week of 5/8/00.	5/8/00	
			• Completed a more detailed draft of the project plan. The final project plan, due 5/12/00, will be completed once the Schools Channel Requirements document has been reviewed.	5/12/00	
			• The team will meet with IT Management on 5/3/00 to discuss the Customer Relationship Management initiative and how it will relate to the School Portal.	5/3/00	
			• Working toward resolution on the minimum browser supported by the Portal, by 5/5/00. IT Management indicates that there are no SFA standards at this time. The team will be reviewing frequently used browser versions on current school community web sites (such as NSLDS, RFMS, IFAP, etc.). Also, working directly with browser vendors to determine required PC minimums for each browser and which browsers can support XML.	5/5/00	
			• Development Environment – The cost to lease the Sun Solaris machines is greater than the cost to buy. The Technical Architecture team is currently obtaining the software required for development. The date to have all equipment and software available is 5/15/00.	5/15/00	

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Schools (cont'd)	IFAP	GREEN	• Held schools portal/IFAP issues conference call on 5/1/00 to discuss any open issues and status of schools portal and IFAP tasks. Met with Beacon Technologies and Schools Channel to discuss the current IFAP process, schedules, hardware/software requirements and project scope issues. Developed high level version of draft project plan for the IFAP task. The final plan is due 5/15/00.	5/15/00	
CFO	SFA FM S IPT	GREEN	• The final Implementation Plan was released and will be posted in the IPT Book and on the SFA web site. The contractors that submitted security paperwork have received access to the EDLAN. Additional contractors have started working on the project and the paperwork is in the process of being submitted. Continued the one-on-one meetings with the Oracle development team to gain understanding of detail FMS design as well as design issues and solutions.	On-going	Roland
		YELLOW	• Phase 2 Contract is still pending between Oracle and Andersen. The contract should have been in place 4/1/00. The hardware requirements for the project were submitted in March. The configuration of machines that was created is substantively more powerful and more expensive than the project requires. The team is working with IT Services to resolve the concern.	5/12/00	
Students	Systems Modernization (CPS Data Dictionary)	GREEN	• Held meeting with NCS and CSC to assist CSC in obtaining the CPS Application DDL and detailed data element descriptions. NCS will provide the required information to CSC by 05/12/2000, completing initial their obligation in the CPS Data Dictionary requirements phase.	5/12/00	Kidd
Financial Partners	IT related initiatives for FY 2000 and FY2001	GREEN	• Design and analysis sessions for Common Third Party Platform, regulatory reform, and default reduction continued this week. The Third Party platform development is intended to covert to a large and multi-tiered IPT once the design and analysis is complete.	On-going	Bos-Beijer
			• Set forth communication roles and requirements for the joint efforts between eCAD and the Mod Partners. Given the magnitude and diversity of the initiatives underway and contemplated in Financial partners, eCAD will play a core role in the evaluation, requirements, functional analysis, transformation and development work of this channel. Clear and timely communication standards were emphasized.	Complete	
			• Reviewed current and contemplated eCAD staffing configuration for FP support, roles and responsibilities. Also, reviewed the Financial Partners Product Manager's requirement for the implementation of a project coordination matrix to ensure consistency and coordination of the 17 initiatives currently defined. Follow up sessions have been scheduled for next week to put in place a management tracking matrix and bring the new Mod Partners up to speed.	5/12/00	

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CIO	SFA Intranet	YELLOW	• Completed the loading content for Communications, CIO and Employee Services sites with initial existing content on 5/02/00. Prepared report on existing vs. future content that needs to be developed.	Ongoing	Kuriatnikova
			• First prototype session was completed to collect feedback from employees. Feedback was collected and summarized from local and regional representatives. User feedback will be distributed on 5/4/00.	5/4/00	
			• Discussed postponing intranet launch with Karen Freeman. Date for launching the intranet to be defined.	TBD	
			• Developing plan for moving the intranet architecture to the target architecture (IBM HTTP Server, Autonomy, Sun Solaris). Working on procurement of applications for delivery on 5/15/00.	5/15/00	
			• Continuing content design for SFA University. Date for completion of SFA University site with existing content populated is 5/19/00.	5/19/00	
	Software Engineering Handbook - GUI Standards	GREEN	• Project is a cooperative effort between IT Management and ECAD. IT Management is developing a Software Engineering Handbook that will deliver a complete, consistent set of software engineering standards for SFA. ECAD's role in the deliverable will be to develop the user interface standards.	N/A	England
			• Evaluating industry GUI standards and best practices for inclusion within SFA standards. Reviewed potential COTS products and developing list of criteria against which they will be evaluated for purchase.		
	IPT process & Tool Integration	GREEN	• eCAD and IT Management met to discuss the IPT Process and Tool Integration. Identified key follow-on tasks for the Modernization Partner to support both efforts. The Modernization Partner will be provided specific task order requirements on 5/4/00. UML training will occur May 4 through May 5. Additional Rational training is being scheduled for May 25-26 and May 30-31. Training will include a repeat of the Requisite Pro course, a two day Advance Requisite Pro course and a 1 day course in the Rational Clear Quest, change management tool.	5/4/00	Davis
			• IT Management, and eCAD visited the Impact Innovations Company on 5/2/00. Information was obtained on their capabilities in the area of Project Management, Development Methodologies, Customer Relationship Management and Decision Support. A follow up meeting will be held on 5/5/00 to discuss ways of using their Delivery to Order Methodology and Training opportunities.	5/5/00	

Internal	Office Moves	**GREEN**	• The move to room 5008 and Portals has been confirmed for Saturday 5/13/00. A request has been placed to have Room 5008 painted.	5/13/00	
	Personnel Actions	**GREEN**	• A new E-CAD employee will arrive on Monday 5/8/00. Denise Merchant will be assigned to the schools development team under Paul Hill. She will sit in room 5008. The Executive Product Manager position description was forwarded to ED HR on 4/22/00 for classification. The Financial Partners and Students Product Manager positions were sent to OPM on 4/21/00 and the Management Analyst GS -12, 13, 14 positions were sent to OPM on 4/28/00 to be announced externally. The Computer Specialist 12, 13, and 14 vacancy announcement closes on 5/9/00.	5/8/00	
	Program Management	**GREEN**	• Continue to gather IPT information for the CIO Intranet site. Obtained all current schedules and prepared a Master Schedule and weekly report for the CIO to present to the Leadership Council. Currently arranging a meeting with the CIO to obtain feedback on the information.	None	
	Testing and IV&V	**GREEN**	• Interagency Agreement (IA) with GSA/FEDSIM has been approved by ED and GSA. Statement of Objectives (SOO) for "Independent Verification & Validation Standards and Procedures" and "System Integration and Testing Standards and Procedures" has been submitted to FEDSIM for bid. Discussions with FEDSIM and with interested contractors has begun.	05/08/00	Jamroz
		GREEN	• Coordinating with Enterprise IT Services, Schools and Students Channel leads on the upcoming 3rd Party Vendors Conference to discuss Vendor Testing of OSFA software changes before general release. The original May date for the conference has been dropped the new date is 6/14/00.	06/14/00	

COLOR CODE: green---on-track; yellow---concern meeting schedule; red---behind schedule